

FINAL COPY
TORRANCE COUNTY BOARD OF COMMISSIONERS
COMMISSION MEETING
JUNE 26th, 2019

COMMISSIONERS PRESENT: RYAN SCHWEBACH -CHAIRMAN
KEVIN MCCALL –DISTRICT 1
JAVIER SANCHEZ –DISTRICT 3

OTHERS PRESENT: WAYNE JOHNSON-COUNTY MANAGER
JOHN BUTRICK-COUNTY ATTORNEY
BELINDA GARLAND-DEPUTY COUNTY MANAGER
LINDA JARAMILLO-CLERK
YVONNE OTERO-ADMIN. ASST.

1.) CALL MEETING TO ORDER

Chairman Schwebach calls the June 26th, 2019 Commission Meeting to order at 9:02 A.M.

2.) PLEDGE AND INVOCATION

Pledge and Invocation lead by Chairman Schwebach

3.) CHANGES TO THE AGENDA

Wayne Johnson states that there are few changes to the agenda. Agenda Item 13-F needs to be withdrawn from the agenda. Items 13-H & I also need to be withdrawn as the County Manager has the authority to handle these contracts since the amount is under \$4,000.00. Item 11-B will be deferred until the first meeting in July at the request of the County Clerk.

Mr., Johnson also states that there is going to be a floor substitute on the Personnel Ordinance. There were some technical changes, word changes, and capitalization changes. The Commission will be presented with both copies so that they can see the changes.

Chairman Schwebach asks for a motion to approve to amend the June 26th, 2019 meeting agenda. **ACTION TAKEN:** Commissioner McCall makes a motion to approve to amend the June 26th, 2019 meeting agenda. Commissioner Sanchez seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

4.) PROCLAMATIONS

There were none presented.

5.) CERTIFICATES and AWARDS

There were none presented.

6.) BOARD AND COMMITTEE APPOINTMENTS

A. MANAGER: Advertise vacant position for the EVSWA.

Belinda Garland states that there is currently a vacant position on the EVSWA board. She is asking for advisement from the Commission if they would like to advertise for the position or leave it vacant. If the position is left vacant it will cause a problem because there is an even number of people on the board at the moment, should there be a tie on a vote there would not be the odd number person to break the tie.

Wayne Johnson states that, per the new rules, the seats require a representative from each district. The current positions are held by people from district 3. District 1 & 2 will have the option to choose who they want to sit on the board. If the Commission wishes to advertise for the position we will only be appointing a person from District 1 or 2.

Commissioner McCall asks if the advertisement should state that the representatives should come from District 1 or 2.

Belinda Garland states that you can advertise for the position and mention that the individual must be from district 1 or 2 and then choose which one to place on the board.

Chairman Schwebach states that he is good with that, no motion needed the instructions have been given to the Manager's office.

7.) PUBLIC COMMENT and COMMUNICATIONS

There was no public comment or communications

8.) APPROVAL OF MINUTES

A.) COMMISSION: Motion to approve the June 12th, 2019 Torrance County Board of County Commission Minutes.

Chairman Schwebach asks for a motion to approve the June 12th, 2019 Torrance County Board of County Commission Minutes. **ACTION TAKEN:** **Commissioner McCall** makes a motion to approve the June 12th, 2019 Torrance County Board of County Commission Minutes. **Chairman Schwebach** seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED.**

9.) APPROVAL OF CONSENT AGENDA

B.) FINANCE: Line Item Transfers, Resolution No. 2019-35

Jeremy Oliver states that he is requesting approval for Resolution No. 2019-35. These are line item transfers within the same fund. Resolution hereto attached. Mr. Oliver states that a line item was missed and he has provided a copy of the line item that needs to be added.

ACTION TAKEN: Chairman Schwebach makes a motion to approve Resolution No. 2019-35, Line Item Transfers. Commissioner McCall seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

10.) ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE

A.) MANAGER: Motion to adopt the Torrance County Personnel Ordinance 2019-03 (Conduct a Public Hearing)

Wayne Johnson states that this is something that has been in the works for a while. This was one of the audit findings in the 2018 audit. The Personnel Ordinance had not be modified since 2001 and we noticed that it had some deficiencies. Mr. Johnson would like to thank Ms. Oliver for doing a lot of the work on this. Mr. Johnson came in and reviewed the policy as well as did Ms. Garland. What the Commission has before them is the final version. The night before Mr. Johnson and Mr. Butrick worked on some clean up issues. They have provided the Commission with a floor substitute to the one that was posted on the website. Everything that is in the floor substitute is pretty much the same with the exception of the language clean up, capitalization, others errors, and better citation. One of the issues was how you cite the NM State Statute, a more technical issue, things of that nature. There were no major policy changes.

This ordinance will affect all county employees. This ordinance defines the County Manager position, Deputy County Manager position, and the Fire Chief. These are all positions that the Commission chooses. There are some processes in the ordinance for hiring a fire chief. It makes it an exempt position. Currently the fire chief is a classified position. In order to be in a position where we limit liability by not changing the status of a current position we have added in a grandfather clause. When the position becomes vacant it will revert back to an exempt position. This will work the same for the County Manager and the Deputy County Manager positions. Mr. Johnson believes that these high level management positions should be exempt because they serve at the pleasure of the Commission. The Deputy County Manager will serve at the pleasure of the Manager, but the hire would be with the concurrence of the Commission. This would be part of this ordinance. The ordinance will take effect now. The reason we are doing this so quickly is because we have been working on this all year and Mr. Johnson wanted this completed by the end of the fiscal year. We want to show that this has been a resolved audit finding from our 2019 audit.

This is a basic overview of what has gone on and Ms. Oliver will come up and speak on the process and some of the changes.

Chairman Schwebach states that to be clear, the packets that we were given, the ones with the red content, are the revised versions, correct?

Wayne Johnson states that both are the revised versions. One shows the changes made from the version that is on the website and one is the final version, unless the Commission should make an amendment during this process.

Kristin Oliver states that she will be going over some of the major changes made to the policy. Most of the changes were made to leave and holidays. The personal day that the

employees receive has been removed. It was removed because it is hard to track with the new time keeping systems. It was counteracted by changing the accrual that the employees receive so that they will not lose that time.

The donated time policy was also changed. It was changed to better follow the state statute on donated time. The employee will no longer be able to donate hour per hour, it will now be dollar for dollar. If an employee donates 10 hours and they make \$10.00 per hour the donation would be \$100.00 and not the 10 hours.

Wayne Johnson states that one of the other major changes that was made was to the disciplinary process. As employers we have a responsibility to provide due process for our employees in the grievance procedure. The previous way this was done was by creating a board of 3 individuals from surrounding areas that are appointed by the County Manager. Mr. Johnson felt that had some inherent problems should we have to go to court on a situation. No matter how good that board is they were still appointed by the County Manager. The system was changed and is mirrored to the one that Bernalillo County uses. It is a hearing officer system. We will go out to bid for hearing officers, obtain the services of 5 of them, and the county and the employee will strike through the ones they don't want ending up with 1 hearing officer. This hearing officer will conduct all of the hearings and make all of the decisions. To the extent possible we have removed the county from any selection process. This is one of the major changes and will make the process fairer to all involved.

Kristin Oliver states they added in a time rounding for the time keeping system. With everyone clocking in and out and to compensate for all the overtime the employees are getting by clocking in 15 to 20 minutes early, a rounding system will now be implemented. This will clock in the person at the time they are supposed to clock in should they clock in early.

A cap has also been put in place for comp time. Currently there is no cap on comp time, there are a few employees that have over 300 hours in comp time and that is a liability to the county. The cap is now set at 160 hours, anything over that will be paid as overtime.

In the miscellaneous section there were 2 new items added and those are the Media Relation Policy and a Social Media Policy.

Belinda Garland states that we have upped the annual leave that can be carried over into the new year from 100 hours to 160 hours. Since a cap has been placed on the comp time, this will allow the employee to have more carry over leave.

Ms. Garland states that we are now in compliance with our personnel policy with family medical leave laws. This was never in any part of the personnel policy. When she arrived this was not being adhered to or tracked. It is now on the time keeping system and being tracked like it needs to be.

Ms. Garland would like to thank Ms. Oliver, she did a great job on the personnel policy and also to Mr. Johnson and Mr. Butrick. We have also addressed personal phone usage.

Wayne Johnson states that we are going to be covered under the Governmental Conduct Act. We are currently working on a Code of Conduct for the county. It is complete but was not ready to go when this ordinance was published. It will be presented to the Commission in July so that we will have a Code of Conduct in the county. This is an important change because we need to be clear on what we expect from our employees on a work performance and a conduct standpoint and how they relate to other employees in the county. This will be brought in as an amendment to this ordinance. It will be a standalone ordinance.

Some of the issues that were covered in the personnel policy will now be covered in the Code of Conduct. These include nepotism, prohibited political activity, and conflicts of interest are more thoroughly covered in the Code of Conduct. When this passes we will be relying on state statute moving forward.

Kristin Oliver states that she needed to mention that Exit interviews have been added to the policy. The county has never done them before. Doing these will help her to get a better idea on turnover and if there is anything that needs to be addressed in certain departments.

Chairman Schwebach states that we will now move onto public comment and if there is anyone that would like to speak on this they may do so at this time.

Commissioner McCall would like to thank those involved in doing this. The Commission challenged the Manager to work on all the policies and procedures and he has made great strides. The Commission now has policies and procedures for them to follow and will make the Commission more efficient. Thank you to all who have worked on this.

ACTION TAKEN: Chairman Schwebach makes a motion to approve to adopt the Torrance County Personnel Ordinance 2019-03. **Commissioner Sanchez** seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

11.) ADOPTION OF RESOLUTION

A.) FINANCE: Budget Increase, Resolution No. 2019-36

Jeremy Oliver states that this budget increase was approved in last year's budget, but the numbers did not roll over into the LGBMS systems. The numbers showed that we were short \$3,000 in the USDA Critter Control salary. Mr. Oliver is requesting the approval of this resolution to correct the numbers that were previously approved.

ACTION TAKEN: Chairman Schwebach makes a motion to approve Resolution No. 2019-36 Budget Increase. **Commissioner McCall** seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

C.) FINANCE: Corrections to LGBMS, Resolution No. 2019-37

Belinda Garland states they are continuing to make corrections in the LGBMS systems. She is asking for approval to make transfers to correct cash balances, expenditures, and revenues in LGBMS. Let it be noted that this does not affect the available operating funds within the

Torrance County Financial System. Ms. Garland goes over the numbers to items that are being corrected. Resolution and items corrected hereto attached.

Ms. Garland states that more corrections will be presented. We are going to balance the 4th quarter and will be adopted by resolution in July. With that resolution there will be more corrections. After the 4th quarter is balanced that will tell us where the remaining corrections need to be made. Ms. Garland explains the reasoning for the corrections.

Commissioner McCall states that he assumes we are not the only agency that has had to make these types of adjustments, correct? Is it the software that this is being entered into so that they can keep an eye on it or what is it?

Belinda Garland it was more of a difficulty understanding the crosswalk. The crosswalk is how we code it into Triadic the crossing it over into the LGBMS. The cross walk is about 500 pages, and instead of making it dollar for dollar you have to sift through this huge pamphlet to see where the funds fit in and with having very little training it is difficult to get it done correctly. If we can get all these corrections done and they roll into FY20 correctly we should be in good shape.

Chairman Schwebach asks were the capital outlay funds for the radio tower are located within the agenda.

Belinda Garland states that it was located in the line item transfers.

ACTION TAKEN: **Chairman Schwebach** makes a motion to approve Resolution 2019-37, Corrections to LGBMS. **Commissioner McCall** seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

D.) FINANCE: Torrance County Purchasing and Procurement Policy Resolution No. 2019-38

Wayne Johnson states that there was some miscommunication with regards to this item. Items 11 D & E are the same item. One is the declaration page for the purchasing policy and the other is the purchasing policy itself. When he drafted the declaration he did not name it purchasing, he named it procurement, and that was where the confusion came when the agenda was created.

Chairman Schwebach asks if there were changes in what we were presented versus what was advertised.

Jeremy Oliver replies, yes there was. Mr. Oliver states that there were two small amendments made. They added an electronic receiving version for invoices that is located in 2.4.

Wayne Johnson asks Mr. Oliver to read that change into the record.

Jeremy Oliver reads “or electronically to invoices@tcnm.us. This comes after the mailing address in that paragraph.

Noah Sedillo states that the reason this was added in was to streamline all the invoices and receive them in a central location. There are several PO Boxes for the county and sometimes a bill gets missed and doesn't get paid. We can streamline this to a central location and then distribute the invoices to the proper departments via email

Jeremy Oliver states that the other amendment was to 3.2 C Other Emergent Procurement. These procurements are defined as an unanticipated procurement necessary to fulfill the mission of the county. These purchase orders may be issued by the Chief Procurement Office, County Manager, or designee in situations where standard procurement procedures are otherwise unavailable. Purchase orders issued under this provision shall not exceed \$1,500.00 unless the County Manager or designee and the Chief Procurement Office or designee are in concurrence.

Wayne Johnson states that this issue came up over the weekend where there was a domestic violence incident and the PO for them was closed out for the end of the year. An emergency PO had to be issued to provide a hotel for the victim. We have a process in place but didn't have underlying authority from the Commission to do this. This will help to solve the problem.

Jeremy Oliver states that the following page gives a breakdown of the overall changes made to the purchasing policy. Section 1.4 defines who may initiate the purchase order by a department head or elected official. They will sign off who is allowed to initiate the purchase orders.

Section 2.4 states that all invoices will go through the finance department and streamline the process and insure payment of all invoices. The next section outlines how to fill out a receiving and accounts payable report. 2.4 B outlines timelines set forth to when the department receives the invoice, when it is given to the department, and when it is returned to finance for payment. We added 3.2 C which we just went over and also added in section 4.1 which are the procedures for receiving capital assets.

The procedures we set forth are a major change. The chief procurement officer and the operations manager will be the people that will receive the capital assets. This will insure they get recorded correctly into the system properly.

Wayne Johnson states that we have had some issues with vehicles and equipment delivered to certain departments without having the proper paperwork. There are vehicles in the road that do not have the proper documentation. This portion will fix this issue.

ACTION TAKEN: Chairman Schwebach asks for a motion to approve Resolution 2019-38. Commissioner Sanchez seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

12.) EXECUTIVE SESSION:

A.) MANAGER: Limited Personnel Matters Deputy County Manager Contract
(Closed pursuant to NMSA 1978 10-15-1 H(2))

B.) MANAGER: La Joya Wind Project
(Closed pursuant to NMSA 1978 10-15-1 H(8))

Commissioner Schwebach asks for a motion to enter into Executive Session. **ACTION TAKEN: Chairman Schwebach** makes a motion to enter into Executive Session. **Commissioner McCall** seconds the motion. All Commissioners in Favor, roll call vote, District 1-Yes, District 2-Yes, and District 3-Yes. **MOTION CARRIED**

EXECUTIVE SESSION BEGAN AT 9:42 A.M.

Commissioner Schwebach asks for a motion to return from Executive Session. **ACTION TAKEN: Chairman Schwebach** makes a motion to enter into Executive Session. **Commissioner McCall** seconds the motion. All Commissioners in Favor, roll call vote, District 1-Yes, District 2-Yes, and District 3-Yes. **MOTION CARRIED**

RETURN FROM EXECUTIVE SESSION AT 10:56 A.M.

Chairman Schwebach states that the items discussed in Executive Session were limited personnel matters for the Deputy County Manager Contract and the La Joya Wind Project. (Closed pursuant to NMSA 1978 10-15-1 H(2)) & NMSA 1978 10-15-1 H(8))

13.) APPROVALS

A.) MANAGER: CONCURRENCE Deputy County Manager Contract

ACTION TAKEN: Chairman Schwebach makes a motion to authorize the County Manager to move forward with the contract discussed in executive session to hire Belinda Garland as the Deputy County Manager. **Commissioner McCall** seconds the motion. **Chairman Schwebach** ask if there is any further discussion. **Commissioner Sanchez** states that he will abstain from voting on this item. Commissioner Sanchez does not agree with the process. He feels that they should have taken another route that involves equality, transparency, and fairness. A proper process would have been advertising for the position, reviewing all applications, and doing interviews for those that meet the minimum qualifications for the position. Therefore Commissioner Sanchez abstains from voting. No further discussion, 2 Commissioners in favor, 1 abstained. **MOTION CARRIED**

B.) MANAGER: Approval of Grant Program Management Policies and Procedures.

Cheryl Allen states that the Grant Program Management Policies and Procedures have been updated. She would like to thank the grant committee and John Butrick for helping prepare this document. Since Ms. Allen is new as the grant coordinator she wanted to expand the policies that the county had. They wanted to include the application process and the management of the grants. They want to have process in place for routine monitoring and oversight of grant funded programs and make sure they are in compliance with the terms and conditions with the grants the county receives. The general highlights included giving specific responsibilities to

the grant coordinator, finance, & treasurer. They also expanded the audit process and added in the application and renewal process.

Wayne Johnson states that this item will need a resolution number.

ACTION TAKEN: Chairman Schwebach makes a motion to approve the Grant Program Management Policies and Procedures Resolution No. 2019-39. Commissioner McCall seconds the motion and thanks Ms. Allen for getting this done. Wayne Johnson thanks Ms. Allen for getting this done, she worked really hard on it. No discussion, all Commissioners in favor. **MOTION CARRIED**

C. COMMISSION: NMFA Grant Application

Commissioner Sanchez states that he is not sure if the Commission had anything to discuss on this item, if they don't this item can be deferred.

Commissioner McCall would like to know if this includes the northern study.

Wayne Johnson states that they are moving forward on the northern and southern study. There is some urgency on the study by Commissioner Sanchez and is wanting it to be completed as soon as possible. Mr. Johnson states that he has been told that Moriarty does not want to be part of the northern study. He has not had a chance to speak with Mayor Hart on this issue.

ACTION TAKEN: Commissioner Sanchez makes a motion to defer agenda items 13 c, d, & e. Chairman Schwebach seconds the motion. Items c, d, & e will be deferred until the next Commission meeting. No further discussion, all Commissioners in favor. **MOTION CARRIED**

D.) COMMISSION: USDA Community Facilities Grant Program application

Item deferred until first Commission meeting In July.

E.) COMMISSION: Road Improvements for Mountainair

Item deferred until first Commission meeting in July.

G.) DWI: Approval of Profession Services Agreements

1.) Motion to approve FY2020-DWI-01 between Torrance County and Adrian Ortiz for Teen Court Coordinator.

Tracey Master states that the Commission has before them the Professional Services agreement FY2020-DWI-01 between Torrance County and Adrian Ortiz for Teen Court Coordinator. Ms. Master hands out a change to the document that needed to be made before it is approved. Ms. Master states that if the Commission will view the 3rd page of the document under compensation it reads, "for performing the services specified in section 1 of contract, the county agrees to pay the Contractor on a monthly basis the sum of \$22.00 p/h, inclusive of all

salary, supplies, mileage/per-diem, telephone allowance, and administrative costs, plus applicable NMGR's. The new copy changes that to state that the GRT's are included and not additional. Contract hereto attached.

ACTION TAKEN: Chairman Schwebach makes a motion to approve the FY2020-DWI-01 Professional Services Agreement between Torrance County and Adrian Ortiz for Teen Court Coordinator as amended. Commissioner Sanchez seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

2.) Motion to approve FY2020-DWI-02 between Torrance County and John Steiner for DWI Program Evaluator.

Tracey Master states that the Commission has before them the Professional Services Agreement FY2020-DWI-02 between Torrance County and John Steiner for DWI Program Evaluator. Ms. Master hands out a change to the document and states that the GRT's again are included and not additional. Contract hereto attached.

ACTION TAKEN: Chairman Schwebach makes a motion to approve FY2020-DWI-02 between Torrance County and John Steiner for DWI Program Evaluator as amended. Commissioner McCall seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

3.) Motion to approve FY2020-DWI-03 between Torrance County and Luke Arnold.

Tracey Master states that the Commission has before them the FY2020-DWI-03 Professional Services Agreement between Torrance County and Luke Arnold Treatment Services. Again Ms. Master hands out a change to state that the GRT's are included and not additional. Contract hereto attached.

ACTION TAKEN: Commissioner McCall makes a motion to approve the FY2020-DWI-03 Professional Services Agreement between Torrance County and Luke Arnold Treatment Services as amended. Commissioner Sanchez seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

J.) ANIMAL SERVICES: Motion to approve renewal contract with Western Trails Veterinary Hospital for services provided.

Cindi Sullivan states that she would like to let the Commission and the new attorney know that this contract in the amount of \$20,000.00, is a wash. This contract is paid for by fees that come in from customers. In order for this to be legal it has to be written into the contract.

There is discussion between Commissioner McCall and Ms. Sullivan regarding services for an animal that is injured and what steps are taken as far as treatment of the animal before the animal is euthanized.

ACTION TAKEN: Chairman Schwebach makes a motion to approve renewal contract with Western Trails Veterinary Hospital for services provided. Commissioner McCall seconds the motion. No discussion, all Commissioners in favor. **MOTION CARRIED**

14.) DISCUSSION

A.) ANIMAL SERVICES: Discussion of funding received from Animal Care Fund from Board of Veterinary Medicine for Spay/Neuter Program.

Cindi Sullivan states that this has been a long time coming. The New Mexico Department of Veterinary Medicine took over the Animal Sheltering Services Board in January. With the previous board they could not get any momentum on getting this money disbursed. This is not grant money, this is money that comes from spay & neuter license plates and private donors. Cheryl Allen has helped a lot with this and it is decided that Ms. Allen will be the facilitator for this. It has not been decided on what program the funds will be used for. It is only \$2,123.00 that we are being given for the sterilization of animals.

B.) MANAGER/FINANCE: Results of Workers Compensation Audit

Belinda Garland states that she would like to brag about the Finance Office. Every year there is a payroll audit that is handled by a private audit firm. This year when the audit was completed the firm did not find any deficiencies in our audit process. She is proud of them for all their hard work. Ms. Garland states that when she first arrived at the county there were a lot of findings, so for them not to have any findings it is a great accomplishment.

Ms. Garland also states that the money Ms. Sullivan was talking about was not in the budget so this will be bought before the Commission for a budget increase.

C.) MANAGER: Bethel Storehouse Annual Report

Linda Smith, Executive Director for the Bethel Storehouse, states that they are a non-profit, interfaith community mission of 14 churches. They are getting ready to celebrate their 32nd year, and serve the entire valley. She brings before the Commissioner their annual report.

Ms. Smith states that Bethel is basically an economic gauge for the community. She reads a story from a community member that praises Bethel for all of their help during his time of need.

Last year Bethel served over 22,000 people with 77% of those coming from Torrance County. Torrance County ranks 6th in the state for food and security, for many years we were number 1 but have dropped to #6. Ms. Smith explains the map in the report to show the large area that Bethel services. They get a lot of referrals from the Human Services Department and other agencies in the area. Moriarty served 1,750 clients, which are 1 time visits. Clients come back on average of 4.6 times in a year but are welcome to return once a month if they need to.

Bethel is also in charge of the traveler's aide for the county so they work closely with the police department. If help is needed during Bethel's operating hours they will help the traveler

but if it is after operating hours dispatch will take over and help them with what they need and Bethel pays the bill.

14% of the clients are senior citizens and on average they see 348 seniors per month. 7% of the clients are disabled and 1% are transients just passing through. In the back of the report Ms. Smith has included a brochure with a list of the current board members and an invite to Bethels birthday party on July 6th. She invites the Commission to come and visit the storehouse to show them what goes on behind the scenes.

Ms. Smith states that most of the food comes from the Roadrunner Food Bank. Bethel also does food rescue through Wal-Mart, Smith's, and Moriarty Foods. The goal is to get good fresh food to the people. Bethel also offers specialty food boxes for diabetics, vegetarians, and those that need low sodium.

Ms. Smith states that they are an economic gauge for the area because it shows that there are low income people here. She is thrilled to see that there are jobs coming to the area. She is happy to be here and appreciates the opportunity to present the annual report to the Commission.

Commissioner McCall would like to thank Ms. Smith for all they do for Torrance County and the Community.

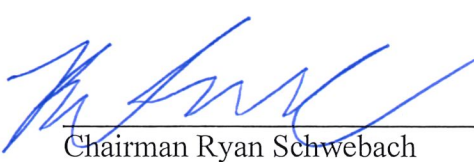
15.) Announcement of the next Board of County Commissioners Meeting

Chairman Schwebach states that the next meeting will be held July 10th, 2019.

***ADJOURN**

Chairman Schwebach asks for a motion to adjourn the June 26th, 2019 Commission Meeting. **ACTION TAKEN: Commissioner McCall** makes a motion to adjourn the May 26th, 2019 Commission Meeting. **Commissioner Sanchez** seconds the motion. No further discussion, all Commissioners in favor. **MOTION CARRIED**

MEETING ADJOURNED AT 11:26 AM



Chairman Ryan Schwebach



Yvonne Otero-Administrative Assistant

7-10-19

Date

The video of this meeting can be viewed in its entirety on the Torrance County NM website, Audio discs of this meeting can be purchased in the Torrance County Clerk's office and the audio of this meeting will be aired on our local radio station KXNM.